



# Lathrop-Manteca Fire Protection District

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800 East 'J' Street, Lathrop, California 95330

• (209) 941-5100 • Fax (209) 941-5115 • [www.lmfire.org](http://www.lmfire.org) •

## Special Events, Public Assembly, Public Events Requirements

*The Lathrop-Manteca Fire District supports all public and charity events and in the best interest of public safety, the fire district requires the following:*

1. **Two to three week advanced notice of all events shall be required.**
2. Fire District Permit fee(s) shall be paid prior to the event(s) commencement.
3. A formal request for a waiver of the Special Event fee(s) must be submitted to the LMFD Administration office, a minimum of **(45) DAYS** prior to the event to allow sufficient time for the LMFD's Board of Directors' approval.
4. Provide verification of approval from the Planning Department. City of Lathrop or San Joaquin County.
5. Provide verification from Lathrop Police Services, or San Joaquin County Sheriffs Dept. **(Must meet requirements from Lathrop Police Services or San Joaquin County Sheriffs Dept.)**
6. Scaled site plan with the following:
  - a. Location of all booth(s), tent structures and any cooking areas.
  - b. Indicate any tent structure over 200 square feet.
  - c. Any electrical power cords must be indicated on the site plans.
  - d. Location of any flammable liquids or LP containers.
7. Tent(s) shall not be located within 10 feet of:
  - a. Heating equipment
  - b. Cooking equipment
  - c. LP-gas cylinders not used for comfort heating equipment.
8. Tent(s) shall not be located within 20 feet of:
  - a. Generators
  - b. Other tents used for cooking or cooking booths
  - c. Property lines, buildings, parked vehicles, engines
  - d. Refueling operations (CFC 3205.2, 3216.3.3, 3217.3, 3219)
9. Tent(s) shall not be located within 30 feet of:
  - a. Vegetation.
  - b. Combustible waste materials.
  - c. Hay, straw and similar combustible materials (CFC 3221)
10. **Indicate on site plan:** Fire apparatus access roads shall be within 150 feet of all exterior walls of tent.
11. **Indicate on site plan:** Fire access roads shall have a minimum 20 foot width and 13-foot 6-inch clearance.



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12. Provide banners, cones, k-rails or security to protect generator tanks, heaters, LP-gas cylinders, outside cooking areas etc. from vehicle impact and public access. (CFC 3205).
13. Provide "NO SMOKING" signs for the tent(s).
14. There shall be no EXTENSION CORDS crossing aisles. (CFC 8503 and CFC 8506.3)
15. Provide one (1) fire extinguisher for every tent, minimum of 2A:10BC rating. All fire extinguishers shall have a current California STATE FIRE MARSHAL tag denoting service within the last year.
16. All fire extinguishers shall be accessible and not blocked.
17. Cooking area may require two (2) 2A:10BC fire extinguishers.
18. Depending on the size and scope of the event an EVACUATION, plan and/or Incident Action Plan (IAP) may be required by the Authority Having Jurisdiction (AHJ). The plan must be approved prior to the event by the AHJ.
19. Cooking Areas: fire extinguishers with a Class K rating shall be provided for cooking areas where there is a potential fires involving combustible cooking media (vegetable, animal oils and fats), including deep fryers. Additional fire extinguishers, required for the control of other classes of fires, shall also be required for commercial cooking areas. (CFC 906.4)
20. All outside food trucks and mobile food facilities shall be inspected and approved prior to events. Food trucks and mobile food facilities that have cooking equipment are required to have approved mechanical exhaust equipment to effectively remove cooking odors, smoke, steam, grease heat, and vapors. They shall be equipped with a serviced & properly tagged UL 300 compliant extinguishing system. Food trucks and mobile food facilities with deep fat fryers exceeding 6 square feet require a Class K extinguisher with a current California STATE FIRE MARSHAL tag denoting service within the last year. Health and Safety Code §114119.1, 2013 CMC §513.2.2, 2013 CFC §904.11)
21. Applicant should consider providing a First-Aid Center for the event(s).

***Other conditions may apply at time of inspection and are subject to correction. After hour and weekend inspections will be charged at the current overtime rate as established by the Lathrop-Manteca Fire District. All permits shall be paid prior to the final inspection. In order for the fire inspector to permit the event to occur each item shown or stated clearly on the approved plans shall be consistent with the conditions.***