

Required Inspections

All construction work must be inspected in accordance with the State Uniform Construction Code Regulations **N.J.A.C. 5:23-2.18** and **N.J.A.C. 5:23-2.20**. Upon request this office will carry out such periodic inspections during the progress of work as are necessary to insure that work done conforms to the approved plans and the requirements of the Uniform Construction Code. The owner or the owner's agent shall be responsible to notify this department when the work is ready for all of the required inspections.

INSPECTIONS: All inspections must be scheduled at least 24 hours prior to the time the inspection is desired. All inspections must be called in or faxed in by 3:30 P.M. the day before the inspection is requested. Please have your permit number, Type of inspection needed, address, and the owners name of the property ready when you call. Exact appointments, as far as time, cannot be taken, however we can schedule the inspectors to do your inspection either first or last on that particular day, if you have a preference. To schedule an inspection call (609) 267-5723 ext. 207.

Building, Electric, Plumbing and Fire inspections: On Mondays will be done between 10:00 AM - 2:00 PM

Building, Electric, Plumbing and Fire inspections: On Thursday will be done between 4:00 – 5:30 PM

(Sorry but we cannot make appointments, our inspectors work in other town and we are not sure how many inspections they will have in the other towns. So there for we cannot guarantee a specific time)

Required inspections for Residential Dwellings and Additions

Footings (prior to pouring concrete, to check any rebar and bonding if required)

Poured Foundations Forms (prior to pouring concrete, to check any reinforcement, visqueen and prim. insulation)

Block and Poured Foundations (before backfill after water proofing and perimeter drains are installed)

Under slab electrical conduit, sewer and water services, and prim. Insulation.

Slab inspection (prior to pouring concrete)

Roof and wall sheathing before covering

Rough Electric, Plumbing and Fire

Framing (after rough Electric, Plumbing and rough Fire) The framing check list (see attached) must be signed and dated by the builder of record, and submitted to the building inspector at the time of the framing inspection.

Insulation

Drop ceiling grids (before any tiles are dropped)

Special inspections-the meters shall be installed by the local utility Company prior to final inspections for all Water, Sewer, Gas and Electric services.

Certification shall be provided from the County board of Health before a Certificate of Occupancy can be issued or all septic and wells systems

Final Electric, Plumbing, Building and Fire Inspections

Special Inspections

Any required fire suppression, hood test and duct inspection, and alarm tests

Tank Removal

- A. Rough Fire-inspection of the excavation after the tank is removed to check for contamination, if found then DEP must be notified by calling (609) 292-7172.
- B. Final Fire after the site has been stabilized.

Tank Abandment

- A. Rough Fire after the tank is cleaned before it is filled.
- B. Final Fire after the site has been stabilized.

Commercial Kitchen Hoods

- A. Rough Fire-hood and duct inspection to check all welds.
- B. Final Fire-dump test of the anseil system.

Above Ground Swimming Pools

- A. Final Electrical-Steel Bonding
- B. Final Building-Enclosures w/self-locking gates

In ground Swimming pools

- A. Steel inspection before gunnite, or post collar prior to concrete
- B. Electrical-Steel Bonding, Trench, Light Nich, and Grid
- C. Final Building and Electrical, Enclosures w/self-locking gates

Decks

- A. Footings prior to placement of concrete
- B. Framing before installing decking
- C. Final

After all final inspections have been made and approved, and all required documentation has been submitted; the Certificate of Approval or Certificate of Occupancy will be issued. **Failure to obtain the required inspections, or occupying the structure without first obtaining a certificate of occupancy will result in a notice of violation and a mandatory penalty.** Final payment to contractors should not be made until the Certificate of Occupancy is issued, pursuant to NJ State Law 13:45A-16.2